



KAISER PERMANENTE®

Facility Management

Building Emergency Response Team Program

## COMMON VIOLATIONS AND POTENTIAL HAZARDS

- Aisles and working areas are not clear and free of hazards
- Emergency phone numbers are not posted
- Employees do not know who their floor warden is
- Exit routes are obstructed
- Employees do not know Kaiser's "No Smoking" policy
- Supplies and materials are not stored in a safe manner
- File cabinets in egress path are left unlocked
- File cabinets, bookcases and other large items are not anchored or fastened to the floor or walls to prevent movement
- Combustible scrap and debris are not removed from work areas at regular intervals
- Employees are not familiar with the building evacuation plan – Fire/Life & Safety Manual
- Remove halogen lamps
- Items underneath cubicles need to be removed
- Remove large/heavy items from overhead bins
- Space heaters are found in office and cubicle environments